

URBAN ALCHEMY

www.urban-alchemy.us

REQUEST FOR QUOTE Fleet Vehicle Leasing Services — Q&A Addendum

ADDENDUM ISSUED	QUOTE DUE DATE
May 21, 2026	May 29, 2026 at 5:00 PM PDT
QUESTIONS DEADLINE	SUBMIT QUOTES TO
May 14, 2026	ua-rfp@urban-alchemy.us

Questions & Official Responses

The following questions were submitted by a participating vendor. Per Urban Alchemy's RFQ process, all questions and official responses are shared with all participating vendors to ensure a fair and transparent evaluation.

TAX

Q1 - Tax

The final tax amount is determined by the unit's final garaging address at delivery. Would Urban Alchemy like tax rates quoted for each garaging address included in the quote?

No. Please do not include individual garaging address tax rates in your quote. Tax will be addressed at the time of contract execution.

Q2 - Tax — Sales Tax Exemption

Does Urban Alchemy possess any sales tax exemptions in CA, OR, AL, GA, NM, or CO?

Urban Alchemy does not currently hold sales tax exemptions in those states; however, we are actively pursuing exemptions in select states. Vendors should quote at standard applicable tax rates. We will notify vendors of any exemption status changes prior to contract execution.

FLEET DISCOUNTS

Q3 - Fleet Programs

Does Urban Alchemy possess any fleet numbers and/or participate in any fleet programs such as Toyota Fleet ID?

Urban Alchemy does not currently hold fleet program numbers with any manufacturer. Our vehicles are tracked through Azuga telematics. Vendors are encouraged to advise whether fleet program enrollment is available to Urban Alchemy and whether it would provide any pricing benefit on this order.

Questions & Contact

For additional questions, please submit in writing to **ua-rfp@urban-alchemy.us** with the subject line: *"RFQ Questions – Fleet Vehicle Lease"*. All responses will be shared with all participating vendors.

Note: Urban Alchemy reserves the right to reject any or all proposals, negotiate with selected vendors, award contracts to different vendors for individual sites or vehicle types, or modify the scope of this RFQ based on organizational needs and budget considerations.

